

Ministry of Education
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2014: FSP4

**MEMORANDUM TO: Transfer Payment Agencies - Family Support Programs
Executive Directors**

FROM: Pam Musson
Director, Early Years Implementation Branch Early Years
Division
Ministry of Education

Marie Li
Director, Financial Analysis and Accountability Branch
Financial Policy & Business Division
Ministry of Education

DATE: August 29, 2014

**SUBJECT: Update – Ministry of Education Contacts and Ontario
Early Years Centre Website**

We are delighted that responsibility for Family Support Programs (FSP) now resides within the Ministry of Education (MEDU) and would like to thank you again for your ongoing patience throughout this transition period. We are writing to inform you of a few changes taking place this summer to enhance Ministry and website support for your agency.

MEDU Support for Transfer Payment Agencies (TPAs) – Family Support Program

Kelly MacDonald, within in Early Years Implementation Branch, was the contact for most family support program agencies to ensure consistency across the province throughout the transition period.

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Update – Ministry of Education Contacts and Ontario Early Years Centre Website

We are pleased to announce that, effective September 2nd, TPAs will be supported by a regional Early Years Child Care Advisor or Education Officer, within the Early Years Implementation Branch. Regional staff are located within six MEDU regions – London, Barrie, Toronto, Ottawa, Sudbury- North Bay and Thunder Bay – and are also lead contacts for school boards, Consolidated Municipal Service Managers (CMSMs)/District Social Services Administration Boards (DSSABs) and First Nations. This approach will further our collective work in building an increasingly integrated early years system in Ontario.

The attached FSP Contact List includes the name of your new regional contact, their contact information and the MEDU region in which your agency is located. Your regional staff contact will be in touch with you over the coming weeks.

As a result of recent staffing changes, your assigned Financial Analyst (FA) in the Financial Analysis and Accountability Branch may also have changed. Please refer to the attached FSP Contact List to confirm your FA and their contact information. All questions regarding monthly cash flow payment reports and financial reporting should be directed to your FA. To ensure that financial information is received and completed in a timely manner, it is highly recommended that your FA be kept apprised of any changes to contact information for your agency.

Ontario Early Years Centre Website and Portals

We would like to inform you that, effective September 1, the Ministry of Education will assume full responsibility for the OEYC website, including the portals to the OEYC calendars and contact information. Beginning September 1, 2014, all inquiries related to the OEYC website and portals should be directed to:

Jacqueline Brooks (English inquiries)
Early Years Implementation Branch, Ministry of Education Email:
Jacqueline.Brooks@ontario.ca
Phone: (416) 212-9250

Zineb Sebbane (French inquiries)
Early Years Implementation Branch, Ministry of Education Email:
Zineb.Sebbane@ontario.ca
Phone: (416) 325-8870

In order to provide the most current information to the public, please ensure your information is updated regularly on the website.

Please contact your Child Care Advisor or Education Officer directly should you have any questions regarding this memo and the enclosed materials.

We hope you are having a great summer!

Sincerely,

Original Signed By

Pam Musson
Director, Early Years Implementation
Branch

Marie Li
Director, Financial Analysis &
Accountability Branch

Enclosures: Family Support Program Contact List

cc: Kelly Macdonald, Senior Program Advisor, Early Years Implementation Branch,
Early Years Division, Ministry of Education
Child Care Advisors, Early Years Implementation Branch, Early Years Division,
Ministry of Education
Education Officers, Early Years Implementation Branch, Early Years Division,
Ministry of Education
Financial Analysts, Financial Analysis and Accountability Branch, Financial Policy
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